Meet Directors

What it takes to run an efficient and sanction violation free meet.
Read & Review

• Rules and Polices
  • Chapter 4 all about meet director responsibilities

• Code of Points

• Technical Updates

• Meet Organization Guidelines
Make A Game Plan

- Identify and know your limitations
- Identify the type of meet & format
- Identify your equipment needs
- Identify your judging needs
- Identify your hospitality needs
- Identify your helper needs
- Medical plan, crazy parent
- When in doubt seek help
Know your limitations

✓ Experience
✓ Facility, Venue
✓ Size and Type of Competition
Meet Format

- Only 4 types allowed
  - Traditional
  - Modified Tradition
  - Capital Cup
  - Modified Capital cup

- Know your Numbers
  - Quickest way to get a sanction violation.

- Utilize Technology
  - Proscore, Beyond the scores, USAG.
Meet Format
Important Changes

PAY ATTENTION
Equipment Needs

The level of competition, the venue, and the selected format will dictate what is required.

Do you need a score flasher for vault numbers?

What matting is required at the end of the beam?

Do I have enough spring boards?
Judging Needs
How many judges do you need per event?

Fill out paper work with CONAWGJ

Will hotel be needed or required

Special travel needs
Hospitality

Judges basic requirements to avoid paying a per diem expense

Coaches how are you going to feed them and keep them happy?

Weather? Influence type of hospitality and amount of water

Concessions, do you need to worry about them?
Helpers

How many helpers are you going to need in each session?

Judge assistant and timers
Runners & flashers
Music players
Admissions
Concessions
Hospitality
Awards
Medical Plan
Are you prepared for the worst?
No one wants to think about a gymnast getting hurt, but you need to have a plan of action if it should occur.

Crazy Parents
Do you have a plan to diffuse a situation or contain it from disrupting your event?
Premeet Information: Did You Know?

- Spectator admission fees.
- Equipment description: Meet Directors must list all available equipment, including boards. Complete uneven bar measurements (including the full manufacturer's allowances for height and spread).
- Age Divisions, if known in advance; or procedures for determining age divisions.
- Type of awards and number to be awarded.
- Must specify if one-judge panels will be used.
- Invitational meets must indicate the "type" of invitational and regulations regarding team competition.
- How to register for your competition, Utilize USAG online system, set up cut off of dates.
Putting Together Schedule

Times, rotations, squad size, meet flow, closed or open $\frac{1}{2}$ $\frac{1}{2}$ or 6 and out?

Time limits and Judges the guessing game, too much judges bill you for it, too little sanction violation

Send to clubs, and officials, judges like to know what to expect

Clubs and enough coaches.
It’s all done now send it out.

- Send to Judges, they like to know what is expected of them and what the meet looks like prior to walking in. 2 week notice.

- Clubs have them verify information, can save you time and frustration on the day of the meet.
  - Do you have level jumpers, birthdates, errors that have to be fixed by the national office.

- Religious accommodations, better to work with those prior to the meet than getting a call the day before.
**Pre-meet Setup**

- Coaches Packets, cards, rotation schedules, final rosters etc
  - Recommend wait for club review before you print.
  - Basic meet info, food location, first aid, if they need help who to find.

- Event signage and marketing.
  - Did you know USAG has a meet directors tool box, full of print ready material? Signs, labels, prescript statements.
Coaches & Judges

Don’t assume tell them what you want them to do and know. Review what was in the coaches packets and pre-meet information.

Additional matting, and staging areas.

Scratches, errors, National office

Sign in and verification; can’t verify better be able to prove, sanction violation

Field of play, Questions
Review and Observe

- Double check and verify handwritten pro numbers, minimize your time using USAG forms.
- Look for potential sanction violations:
  - Field of play
  - Flash photos
  - Inquire procedures
- Watch the meet when it’s running slowly, are judges waiting on teams? Why? What can be done to correct?
- Unless you have a dedicated meet referee, you are the initial go-to person between your working meet ref, and the coaches.
- Help each other out, work as a team.
Post meet responsibilities

✔ Paper work
✔ Assessment fees
✔ Reports & correct format
✔ Results where and how are they posted. Live streaming? After each session? How often updated and keep some suspense for team awards.
The END

Step 10 The End